

ASHCROFT NEIGHBORHOOD ASSOCIATION

BOARD OF DIRECTORS SPECIAL MEETING:

PLAYGROUND, CLUBHOUSE-AREA ENHANCEMENTS, REPAIRS

June 29, 2021
6:30 p.m.

Meeting Sites:
At the Clubhouse and Via
Zoom Virtual Meeting Link

<https://us02web.zoom.us/j/82306038198?pwd=UHRzMTdMVC96MVFEVWhTcmR4clAzUT09>

Meeting ID: 823 0603 8198
Passcode: 349548

Agenda

1. Call Meeting to Order
Vice President Amy Harper called the meeting to order at 6:35 p.m.
2. Proof of Board Quorum
Attendees: Amy Harper, Ted Miller, Heather Elliott, Steve Brock, Rick Beyer, Ida Lee Wootten
3. Discussion of Playground Structure, Clubhouse-Area Enhancements, Repairs
 - a. Heather began the discussion by noting she had recently distributed updated information about Handy Mike's bid to do playground/clubhouse-area repairs/enhancements. Before walking us through the bid items, she noted that an important recommendation from the current Playground Committee, as well as two previous Playground Committees, is removing the playground tower.

Heather pointed out that the tower poses a safety risk; children have fallen out of the tower/slide area and suffered broken bones. She also noted that adults are unable to supervise children once they enter the tower; many adults cannot climb through the small openings and they are unable to see their children once they are inside the tower.

MOTION: Ted moved and Heather seconded to remove the large play structure tower as soon as practical, but no later than January 1, 2022. The motion passed unanimously.

MOTION: Ted also moved and Heather seconded to board up the structure immediately to prevent access to the tower. The motion passed unanimously.

Rick will have his crew board up the structure as soon as possible, and will also have his crew remove the structure and provide the a-frame to support the existing swings. He will charge the board on a time and materials basis. Heather will have this line item removed from the Handy Mike estimate.

Heather will compose a draft neighborhood notice about boarding the structure and send it to the board for consideration prior to distribution.

The board supported Handy Mike installing the new equipment once decided upon, but requested that the bid reflect an hourly rate to do this work and an addendum could be added to the contract at a later date with the final total.

Heather will obtain options from three companies for new commercial-grade modular units of playground equipment. The anticipated cost will be \$15,000-20,000 plus the hourly installation rate from Handy Mike.

- b. Regarding the estimate to install two sets of stairs, the board was supportive of the estimate and requested that Heather clarify the material to be concrete exposed aggregate (+ rebar) to match other stairs around the property. The board also needs to learn more about the steps estimate secured by Ryan Miller, property manager. Amy has reached out to Ryan to gain that information and determine if this repair should be added to the Handy Mike bid.
- c. Regarding the estimate to inspect the small structure, the board decided not to do this work since Rick's crew had recently completed an inspection and replaced some timbers.
- d. Regarding the estimate to paint, the board decided not to do this work since Rick's crew had recently painted.
- e. Regarding the estimate to paint light posts around the pool: the board is supportive. However, Heather will verify that the estimate is for eight light posts. The board would also like the Swim at Own Risk sign replaced.
- f. Regarding the estimate to complete clubhouse cleaning, repairs, touch-up painting and construct a 6 X 6 retaining wall: the board was supportive but requested that Heather have Handy Mike remove the 6x6 retaining wall needs as this work was under a different bid Ryan had been working on. (upon

leaving the building that evening, board member noticed the work had just been completed)

- g. Regarding the estimate to inspect and repair the picnic area and complete touch-up painting, the board agreed.
- h. Regarding the estimate to inspect, correct drainage issues with concrete wall, the board agreed.
- i. Regarding the estimate to build a new neighborhood announcement board, the board agreed.

Heather noted that when Mike submitted the estimate, he said he could begin the work in early October. He estimates the project would take 4-6 weeks to complete, depending on weather.

As a follow-up to the discussion, Rick will remove the tower and support swings, inspect the clubhouse and look at picnic area. Heather will work with Handy Mike to get a revised bid for Board approval.

Amy also reached out to Ryan to gain an update on where we are with the fence contract.

4. Discussion of Pool-Area Needs

Amy noted that the steps leading to the pool pump are critically in need of repair. Heather to add this to the Handy Mike bid.

MOTION: She also noted that two new umbrellas are needed. She moved that the board purchase two new umbrellas, with a purchase price not exceeding \$175. Ted seconded the motion, which was unanimously approved.

Amy also reported on a recent meeting with Denise Bachman, chair of the Pool Committee. Among the new ideas they are exploring are training resident youth at the end of the summer to become certified life guards and exploring an arrangement with an individual who successfully managed another HOA pool for years.

5. Comments, Questions from the Floor

There were no additional comments or concerns raised.

Prior to adjourning, Ida Lee confirmed that there will not be a regular board meeting on July 20, 2021. The month off is in recognition of the breadth of projects the board has been addressing this year.

6. Adjourn Meeting

The meeting was adjourned at 7:54 p.m.