

ASHCROFT NEIGHBORHOOD ASSOCIATION

February 16, 2021 Board Meeting

6:30 p.m.

via Zoom

<https://us02web.zoom.us/j/86501954103?pwd=SE1HRTBxeVMYThYcWpFeWFVU0Fndz09>

Meeting ID: 865 0195 4104

Passcode: 859423

Agenda

Attendees: Ida Lee Wootten, Ted Miller, Ryan Miller, Steven Brock, Heather Elliott, Amy Harper, Gay Goodwin

1. **Call Meeting to Order** at 6:32 by Ida Lee
2. **Proof of Board Quorum**
3. **Approval of Minutes** (from Dec. 2020)
 - Correction needed on New Business 4th paragraph; motion was to acquire one sign (not several)
 - Motion to approve by Ted Miller with addition is paragraph 4
4. **Residents' Concerns/Questions**
 - Gay Goodwin (2270 Ridgeway Lane) raised issue with neighbor not maintaining yard and caring for drainage issues

- To protect the confidentiality of the resident, the discussion was subsequently moved to Executive Session
- **Action:** Ida Lee acknowledged the concern and shared the potential of a joint letter from the Board & ARC that would speak to the guidelines and go to all residents
- Marlon Ross & Ian Grandison (1900 North Pantops) submitted written statement regarding damage from water overflowing retaining wall
 - **Request:** retrench drain and embank the excavated material within the 20-foot drain easement between the lots of 1920 and 1900 N Pantops Drive
- Executive Session
 - At 6:58pm Steve Brock moved we go into Executive Session to discuss legal responsibilities for drainage issues in the neighborhood; Amy Harper second. Unanimous decision.
 - Executive Session concluded.

5. Developer's Report [Ida Lee Wooten in Rick's Absence]

- Erection of Road Sign in response to skateboarders' concern
 - Seeking to place it on ANA property so that it may be lower than would be required by VDOT
- Update on Pedestrian Path
 - Rick's team has been meeting with Traffic Task Force members on the preliminary design of the pedestrian path. Measurements are being taken as they address VDOT right of way and ADA standards.
 - Will need to also speak to residents whose property will be affected

6. Management Report (RPI)

- Financials in good standing; likely will go overbudget with snow removal due to the number of events this year

- Heather requested that Ryan ask Metcalf to remove snow/ice from stairs down to Fitness Center
- Reserve study done every five year
 - DMA (\$2,650) & MillerDodson (\$3,503) are primary companies that can undertake this work
 - MillerDodson did the previous study so this would be a follow-up; DMA would be new
 - Very similar companies, but DMA does an interactive meeting to review the report together and answer questions
- **Motion:** Ted motions that we go forward with signing the proposal with DMA to do the five-year study. Steve seconds. Unanimous decision.

7. Old Business

- Add tennis court to key fob system and add to online system
- **Motion:** Ida Lee moves that the online reservation system and key fob access be extended to the tennis court. Residents can reserve the court in a one-hour segment, with the option of adding another one-hour segment, for a maximum of a two-hour session per day. In keeping with the policy for reserving the Fitness Center, residents can make tennis court reservations two weeks in advance. Ted Second. Unanimous decision.
- **Action:** Ida Lee to send out neighborhood email about reservation and key fob system.

8. New Business

- **Recreation Concerns and consideration of Ashcroft Neighborhood Recreation Committee** to have more residents understand risk of injury and liability and support greater communication among residents to handle the demands of a growing neighborhood
 - Pool, Playground & Tennis Court Committees would each have points of contact for interest areas

- Heather shared playground committee would be a mix of residents and children to determine repairs and/or new equipment, but much of the decision would depend on budget as residential equipment is ~\$10K and commercial is \$50K+
 - Ida Lee connected with Lee Shapiro to get feedback to the idea and made some edits based on his insights.
 - Denise Bachman, Pool Chair, is supportive of the idea.
 - Make these committees more short-term commitments to engage more residents
 - **Motion:** Ida Lee moves that we establish an Ashcroft Neighborhood Recreation Committee (official name TBD); Ted second; Unanimous decision
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- **Neighborhood Communication Strategies**
 - Upgraded, but not too complicated website; what it should be used for Board communication including rules & regulations document, neighborhood forms, online directory, reservation system
 - **Action:** Ted to take these ideas back to the Technology Committee
 - Listserv and directory have proven to be most helpful and used, but hard to keep the directory updated
 - Rules and Regulations Draft Document to add a layer of protection regarding liability and risk. It would be posted to the website and added to the Resale Discloser Packet so future home buyers are aware of it.
 - **Action:** Ida Lee & Ted received example from Ryan and created rough draft. Awaiting feedback from Bill Snow, ARC Chair. Steve to help finalize.
 - Joint ARC/Board Draft Letter reminding residents about property maintenance, the need to gain approval from ARC prior to projects, etc.

- **Action:** Ida Lee drafted letter for Bill Snow, ARC Chair, to review. Goal is to have letter finalized for board approval at March meeting.
- Signs – beyond playground, there are very few signs around this area.
 - **Motion:** Ida Lee moves to add one sign “Private Property, Residents & Guests Only, Use at Your Own Risk”, location TBD; Ted second; Unanimous decision.
- Signs Not Covered by ARC Guidelines – tabled until next meeting
 - **Action:** include on next agenda for Ted to speak to it

9. **Motion** to Adjourn Meeting at 8:35pm by Steve Brock; Second by Ted. Unanimous decision.

Confidential—Executive Session

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4. Residents' Concerns/Questions (Executive Session)

- Gay Goodwin (2270 Ridgeway Lane) raised issue with neighbor not maintaining yard and caring for drainage issues
 - Resulted in Gay's garage flooding; required repair of Gay's garage and additional metal along fencing to facilitate proper water flow
 - Gay tried to address the drainage problem with her neighbor directly
 - The board decided to gather more information then get back to Gay about addressing her concerns
- The board discussed the nature and cost of the Ross/Grandison request that ANA assume responsibility for the drainage issues, as well as the circumstances and costs of other similar pending and potential drainage-related work. No final decision was reached.