**Minutes of Meeting**

**Ashcroft Neighborhood Board of Directors**

**January 19, 2021**

**Immediately following the Annual Neighborhood Meeting**

**Via Zoom**

**Call to Order**

The meeting was called to order at 7:21 pm by Board President Ida Lee Wootten. Steve Brock, Ted Miller, Kris Bean, Rick Beyer, Heather Elliot, and Amy Harper were present. Ryan Miller and Ascroftonline.com webmaster Spencer Payne were also present.

**Quorum**

A quorum was reached.

**Fitness Room Reservation System**

Heather asked Spencer if the reservation system could provide “real time” availability of the fitness room, allowing last minute reservations or cancellations. Spencer will look into it. He said that the system can easily be expanded to include the tennis court and the pool as well.

**Email Group for Board Members Only**

Spencer noted that there are limitations to the server that we currently use that can cut off some responses. The Board will look into a more private, easy-to-use system that could also sync to online calendars. Spencer suggested that Google G Suite may suit the need. Users would not need to have a gmail account but would need a Google account. Other issues discussed included confidentiality protections. Steve suggested that using a system that archives all emails among a group would help when dealing with neighborhood issues. The Board needs a system that allows the Board members to discuss freely and confidentially and remain protected from unreasonable searches. In the meantime, Ted recommended that all members set up a designated email address for Board business only. Spencer says that would be the easiest; using G suite would require more work to set up and manage. The Technology Group will be discussing what Board members want in an email system and website and use this information to decide how to proceed. Spencer said that he could set up email accounts for all Board members at ashcroftneighbor.com and that those accounts can be cancelled when Board members leave. No decision was made on this suggestion. Ida Lee asked if all Board members will establish new Gmail email accounts dedicated to Board messages only.

**Election of Officers**

The Board elected Ida Lee Wootten as President, Amy Harper as Vice-President, Heather Elliot as Secretary, and Ted Miller as Treasurer.

**2021 Schedule of Board Meetings**

The Board meetings for 2021 have been scheduled for the third Tuesday at 6:30 pm each month. It is hoped that the Board will meet less often. Ashcroft’s legal counsel will probably meet with members prior to or during the February Board meeting.

**Other Issues**

Ted will provide the Board with a report on the needs of the community facilities and how much they will cost. A list of intended capital and expense items will be shared with the Board members.

Steve suggested that the Board collect all relevant documents regarding the storm water drainage issues on Walnut. Ryan will also provide Steve with all governing documents.

The meeting was adjourned at 8:05 pm.

Submitted by Kris Bean, Secretary