

ASHCROFT NEIGHBORHOOD ASSOCIATION, INC.
APPLICATION FOR ARCHITECTURAL REVIEW

Please complete section I below and submit to the Architectural Review Committee (ARC) **along with any necessary photos, samples, or a copy of your plans**. Be sure to read the most recent version of the Ashcroft ARC Guidelines before filling out this form. Section B of the guidelines, The Application Process, will provide further information. *Applications may be submitted via email.*

I. Owner's Name _____
Ashcroft Address _____
Phone _____ Cell _____ Email _____
Today's Date _____ Expected Date of Completion _____
Brief Description of Project _____

Plans and Samples of Materials Submitted (please list or attach in email) _____

I do, by my signature, understand and agree to the following -

- A. That Ashcroft Neighborhood Association reserves the right to require removal or repair at my **own expense if:** the project described above is not completed per the approved specifications submitted with this form within six months from start of project. [Applicants must notify the ARC if an extension of time to complete project is needed]
- B. I have notified neighbors that may be affected by this project that an application is being submitted to the ARC. Their signatures are below:

- C. The Architectural Review Committee has permission to enter my property, if necessary, to review the progress of proposed project as well as a review upon completion, without appointment 9 am to 6 pm Monday-Friday, and other times by appointment.
- D. ***It is the owner's responsibility to notify the ARC when the project is completed for the final inspection.***

Signature (s) _____ Date _____

II. ARC Review Procedures (completed by the ARC)
Dates of Site Visit(s) and Members Present (if necessary) _____

Date Plans Approved _____ Date Plans Disapproved _____
Comments: _____

PLEASE RETURN THIS FORM VIA EMAIL TO ARC@Ashcroftneighbor.com or hand deliver the form with additional info/samples and place it in the Ashcroft mailbox on Lego Drive, being sure to notify the ARC that it is there.
Current ARC Chair: Lisa Hanrahan ligrhanrah@aol.com 434-245-1764